



Habitat for Humanity Group Reservation Form

(Please complete and email to Carlos@HabitatLS.org)

Group Name: _____
Contact Name: _____
Address: _____
City: _____ State _____ Zip: _____ Phone: _____
Email Address: _____

As the leader of the above named group, I recognize that Habitat for Humanity Lake-Sumter relies on volunteers to perform the serious and important tasks of home building, and I commit to the following on my group's behalf:

I will schedule a group of volunteers to work with Habitat Lake-Sumter on _____ (date of workday). This group will include _____ total volunteers. Of these, _____ will be sixteen or seventeen years old, and _____ will be 18 or older. I understand that no one under age 16 is permitted on the worksite. I have reviewed the volunteer guidelines sheet with all of my group members. They understand the following guidelines and will comply:

- **Arrive at 8:00 AM and plan to work until noon for ½ hour for lunch.**
- **A typical workday ends at either 1 or 3PM. Check with the Director of Volunteer Services on end time.**
- **Wear modest, weather-appropriate apparel and closed-toe shoes (no flip-flops, sandals or crocs.)**
- **No one under 16 is permitted.**
- **Bring completed notarized Parental Permission forms for persons aged 16 and 17 or younger.**
- **Tools will be provided. Feel free to bring your favorite hammer, work gloves or tool belt, if you like. (No power tools, please!)**
- **Engage in safe work habits.**
- **Habitat is a drug-free, alcohol free workplace. Possession, use or distribution of controlled substances or alcohol is prohibited under Habitat's program.**
- **NO publicity of any kind is permitted without the express permission of Habitat, and no media is allowed on site without prior permission.**
- **NO radios, iPods with ear buds, etc. are allowed. This is for your safety.**
- **Habitat is not responsible for any personal articles lost or stolen. Please leave valuables at home.**

Group Leader's Signature

Date

Once your date is approved by the Director of Volunteer Services, each member of the group will need to register and sign up. The Director of Volunteer Services will provide you with waivers for each group member to complete. Please bring these waivers to the worksite. You will then sign-in our attendance sheet provided by the site host.

Habitat for Humanity Lake-Sumter will provide a skilled supervisor who will be prepared for your arrival with a clear plan and goal for the day, sufficient materials and a safe workplace.

Thank you for your commitment to Habitat for Humanity Lake-Sumter!